

## TERMS AND CONDITIONS

Please read the following terms and conditions carefully. The person(s) making this booking will be referred to as the 'Client' throughout these terms and conditions. By paying the deposit and completing the booking process the Client is agreeing to the terms below.

### 1.0 ARRANGEMENTS REGARDING FEES

#### 1.1 Booking Deposit

DJ AJ Entertainments requires private clients to pay a deposit when booking entertainment for weddings, corporate events or private functions. This deposit is non-refundable, DJ AJ Entertainment will only refund a deposit payment when the engagement has been cancelled by themselves, in this case, the full deposit will be refunded immediately). Deposits must be received before DJ AJ Entertainment can officially secure any date. This can be paid by electronic bank transfer to the Bank details that can be found on the booking form.

#### 1.2 Booking Confirmation

After receiving payment of your deposit, the booking form will be updated to confirm payment has received.

#### 1.3 Final Balance Payment

The client can make payment via electronic bank transfer any time up to the date of the event or payment can be made via cash on the night of the event before the event starts

### 2.0 CANCELLATION

#### 2.1 Cancellation by the Client

Cancellation of the booking by the Client must be issued in writing by email.

Cancellations made any time prior to 30 days before the event will not incur any charges (except the non-refundable deposit already paid). Any cancellation after the 30-day period incurs the following charges.

1 up to 30 days before the event – all the remaining balance

2.2 The above cancellation fees are an important part of the terms and conditions agreement and are accepted by the Client on payment of a booking deposit. All cancellation fees must be paid within 10 days of cancelling the booking.

2.3 Exceptions to these charges – Payment of the balance will not be required if the cancellation is due to a verifiable death in the immediate family of the Client.

2.4 The Client must hold adequate insurance policies in respect of any Engagement.

### 3.0 FORCE MAJEURE

In the highly unlikely event that DJ AJ Entertainment is unable to fulfil the engagement due to circumstances beyond reasonable control, including but not limited to, 'Acts of God', adverse weather, civil unrest, industrial action or war, they will not be liable for providing refunds of any kind. Furthermore, DJ AJ Entertainment will be entitled to terminate this contract without any liability (other than a full refund to the client), if for any reason(s) they are unable to arrive at the venue and/or is unable to perform, outside of her reasonable control, including but not limited to the following incidents:

- Fire or theft of equipment / vehicle
- Illness or injury resulting in the Artist being unable or not fit to perform
- Breakdown of vehicle / accident
- Severe / unavoidable travel delays
- Other emergency

As the contracted supplier, DJ AJ Entertainment will only be liable for a sum up to and not exceeding the contracted amount, in the unlikely event of a cancellation. Where possible a suitable replacement will be sought once agreement has been made with the Client prior to or on the date of the event.

### 4.0 Set up and Access Time

DJ AJ Entertainment will arrive at the venue at the agreed time, to set-up and

sound-check the equipment. It is important that they are given direct access to the venue in which the performance is to be undertaken and that the distance to load the equipment into the venue is as short and direct as possible. Once in the venue, DJ AJ Entertainment will require a minimum of one hour with unrestricted access to set up and test the equipment, prior to the agreed start time and also, a similar time allowance at the end of the night to set down.

#### 4.1 Equipment Setup

Only DJ AJ Entertainment will be working with or the dedicated sound and lighting technician may operate or move the equipment. DJ AJ Entertainment cannot accept responsibility for damage to equipment that does not belong to DJ AJ Entertainment or injury to persons caused directly by third party intervention.

The Client and/or venue shall provide a suitable performance area for DJ AJ Entertainment (and the Singer if applicable) and ensure there is an adequate power supply which meets industry standards.

#### 5.0 Photo Booth Hire / Selfie Pod / Magic Mirror

Clients must allow a ceiling height of 2m or higher for use of the photo booth. DJ AJ Entertainment advise all clients to place the photo booth in a safe area for all guest and photo booth staff. Away from the dance floor and bar area. Client understands that a working double plug socket is required for the use of the photo booth. Under children under the age of 12 must be accompanied by an adult over the age of 16. The photo booth uses green screen technology so the client understands that it may cause issues, if a guest is wearing green. This feature can be switched off but will be left on unless stated before the event.

5.1 Although it is very rare for a problem to arise with the computer or the printer, we cannot be held responsible for this happening, but in the event of a problem we would do our utmost to get the problem rectified as soon as possible, once we get the problem resolved and everything is up and running. If we are unable to do the hours booked for, then we would give a partial refund. In the unlikely event that the computer failed to work, we would have no option but to give a full refund. If the photobooth is mistreated or damaged in any way, then a charge will be occurred.

#### 6.0 Light up Letters/Numbers

The dimensions of each letter/number are 4ft high by 2ft wide. DJ AJ Entertainment recommended that a 6inch gap is to be left between each letter/number. Client agrees to take this into consideration when booking and planning where to place them. If the light up letters/numbers is mistreated or damaged in any way, then a charge will be occurred.

#### 7.0 DJ Services / Singers / Band

All DJ information is on the booking form when the booking is taken, if for any reason the information is not correct, this must be made aware to DJ AJ Entertainment straight away. Start time and finish time will be stated on the booking form, On the day/evening of the event, if this is not the case, an extra fee could be added if the DJ is there longer then booked for. (this will be up to the DJ on the day)

DJ requires between 1 – 3 hours to set up the equipment and 1 – 2 hours to dismantle the equipment, the client(s) agree that these times are ok with the venue when booking the venue. DJ AJ Entertainment will do the upmost to play all the songs requested on the song list and play any requested songs on the night, but we cannot guarantee it.

##### 7.1 Karaoke

All children under the age of 10 must be accompanied by an adult to ensure the mic is held correctly and they are safe while singing.

##### 7.2 TVs and Lighting

DJ AJ Entertainment use MP4 videos when DJin and some music videos do have some adult scenes, please let DJ AJ Entertainment know if you would not like these shown and those songs won't be able to be played. DJ AJ Entertainment uses strobe lighting within their lighting shows, please inform DJ AJ Entertainment if you would not like strobe lighting before the event of the night. DJ AJ Entertainment require at least 2 working double plug sockets for all their equipment. If the client has requested uplighters, there must be plug sockets around the room for these to be plugged into. DJ AJ Entertainment recommended that clients check for working plug sockets when booking their venue.

#### 8.0 Dance Floors

All dance floors require an hour to set up and an hour to dismantle. All dance floors must be placed on a flat level surface. If the dance floor is mistreated or damaged in any way, then a charge will be incurred.

#### 9.0 Sound Limiters/Restrictions

Some venues impose decibel limiters on entertainers meaning the volume cannot go above a certain decibel level before it is cut off. In such circumstances the Client(s) agree(s) to accept the technical limitations that may be imposed by the venue. We advise the client(s) to make themselves aware of the venue's rules and limitations beforehand.

#### 10.0 Singers performance

Unless otherwise stated in the booking, DJ AJ Entertainment will provide all equipment necessary for the performance. They will ensure that all such equipment used is in good working order and carries all necessary insurance and certification.

10.1 DJ AJ Entertainment reserves the right to take photographs and/or video recordings during any part of the performance, for self-publicity and promotional purposes.

10.2 The Client agrees that if DJ AJ Entertainment staff is threatened, abused verbally or physically by anyone present at any time before, during or after a performance, then they will be entitled not to perform or cease performance immediately, without penalty. All Fees will remain payable by the Client.

#### 11.0 Expenses

Unless explicitly stated in the booking confirmation, no expenses are payable by the Client. If expenses are applicable to the booking, these expenses will be clearly marked out in the confirmation and must be paid with the final balance.